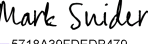




INTER-OFFICE CORRESPONDENCE

DATE: 01/30/2026

TO:	SIGNATURES	DATE
	DocuSigned by:  191BE5E92517461 RICHARD ANDRESKI, President & CEO	Feb-05-2026
	Signed by:  7B3F00B68660434 REED LANHAM, CHIEF OPERATING OFFICER	Feb-05-2026
	DocuSigned by:  99268961720F41D KELLI SHIELDS, CHIEF ADMINISTRATIVE OFFICER	Feb-04-2026
	DocuSigned by:  259BA6174E4344D AYA EALY, DIRECTOR OF PROCUREMENT	Feb-03-2026
	Signed by:  6748A39FDEDB479 MARK SNIDER, DIRECTOR OF MAINTENANCE	Feb-03-2026

FROM: Sonya Harris, Contracts & Regulatory Compliance Administrator

SUBJECT: Contract No. 26-012 -Cummins Southern Plains, LLC
Purchase of Engine Rebuild Services

Please find attached for your review and authorization the Purchasing Authorization to Award Contract, the Contract Offer and Signature Form document resulting from IFB 26-T012- Purchase of Cummins CNG Engine Rebuild Services. One (1) bid was received (see attached).

After evaluating the IFB results, Cummins Southern Plains, LLC's bid was found to be a responsible and responsive bidder. Cummins Southern Plains, LLC was the sole bidder for this project, which resulted in a price analysis being performed. The result of the price analysis indicated that Cummins Southern Plains was in line with industry standards. Procurement recommends awarding a one (1) year Contract to Cummins Southern Plains, LLC for the Purchase of Cummins Engine Rebuild Services in the amount of \$200,000.



PURCHASE AUTHORIZATION TO AWARD CONTRACT

No Board Action required as the dollar amount does not meet or exceed the Board Approval threshold.

Thank you,

Sonya Harris,
Contracts & Regulatory Compliance Administrator

BACKGROUND

On December 31, 2025, Trinity Metro issued an IFB 26-T012 Purchase of Cummins Engine Rebuild Services. One (1) bid was received. Cummins Southern Plains, LLC's bid was found to be responsible and responsive and the cost was in line with industry standards.

PROCUREMENT

The Trinity Metro Procurement Department has followed its procurement policy with this formal solicitation and has complied with all applicable Federal, State, and Trinity Metro procurement requirements.

FINANCE

Funding for these services will be paid from operating funds.

RECOMMENDATION

Procurement recommends that Trinity Metro enter into a one (1) year Contract with Cummins Southern Plains, LLC for the Purchase of Cummins Engine Rebuild services in the amount of \$200,000.00.

Signed by:
By: Mark Snider
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Mark Snider, Director of Maintenance

Date: Feb-03-2026

DocuSigned by:
By: Aya Ealy
259BA6174E2344D...
Aya Ealy, Director of Procurement

Date: Feb-03-2026